

The MaineLinks

What to Know!

Talking Résumés Here! 1, 2, 3, 5 - How many pages should a [résumé](#) be? [Your experience](#) answers this question in most cases; but there are exceptions:

[1-page résumé](#) – best for a [first job](#) or job you have little [experience](#) doing. Some say 10-years’ experience can still fit on one page.

[2-page résumé](#) – if you have over [10-years’ experience](#), your allowed to use a two-page résumé. Congrats on your career!

[3-pages](#) is normally use with [a curriculum vitae](#); could be more or less. Those in academia, scientific research, and/or medical fields use a CV.

[5-pages? Really?! Federal](#) and some [state jobs](#) require information [“TARGETED” towards the job description](#) with work experience from today all the way back to high school. More is best in this case, but please [don’t add fluff!](#) Don’t have anything to add, use [Customer Service skills](#) you learned, they relate to everything!

[The Digital Maine Library](#) provides every [resident of Maine](#) with access to [online resources](#) that include a collection of full text articles and abstracts from magazines, newspapers, journals, and reference. It also provides the ability to use [online learning tools](#).

[Youth employment programs](#) offer [opportunities](#) to [help young people](#), especially [disadvantaged youth](#), gain the [financial knowledge](#), skills, and [access to resources](#) necessary to effectively [manage finances](#) through adulthood. [Maine Laws for Employment of Minors](#).

Why do you want to [research a company](#)? [Researching a company can help you with](#) several parts of job search;

1. Resume & Cover Letter – [Research](#) helps you gain a perspective of what the [company culture](#) is like and allows you to better [tailor your resume](#) and cover letter to the job description and the company itself
2. Interview – if you’re asked [to interview, digging deeper](#) into a company will: [demonstrates your interest in the job](#), provide insight about the [company’s culture, mission and values](#), help you to better align yourself to the company, and provide insight for you to [craft meaningful questions](#).
3. Most importantly, research will allow you to determine if the [company is the right fit for you](#) and can help you determine if what you see is what you’re going to get.

January is:

[National Blood Donor Month](#): [Turn your day around](#) by giving blood this January. With the start of a new year, you, your friends, and family can make a big difference by [pledging to give blood](#) twice in 2022 to help save lives and in the process — you can turn your day around through this simple, essential, and lifesaving act.

Notable Quote:

"An optimist stays up until midnight to see the New Year in. A pessimist stays up to make sure the old year leaves." - Bill Vaughn.



Training Talk!

Credentials vs Certifications

[A credential](#) is issued by a third party with authoritative power, and is proof of an [individual’s qualification or competence](#) in a given subject; the credential holder must submit to [continuing education](#) in order to renew said credential.

[A certificate program](#) is a program of education that results in a certificate of completion rather than an [educational degree](#).

[Certificate programs](#) educate individuals about one particular aspect of their field and [supplement](#) an individual’s prior education; they are often part of an individual’s credentialed program.

Check this out! [Earn While you Learn Statewide Healthcare Training](#)

Happening Over the Next TWO Weeks!

[Hiring Events](#): (Click on “Hiring Events” link for full list)

- If looking for a job geared toward your interests or needs, [contact the CareerCenter](#) & they will help you make that [employer connection](#).

[Workshops](#): (click on the “Workshop” link for more)

- [Creating & Navigating Your Maine JobLink Account](#) - Wednesdays
- [Preparing for Your Virtual Interview](#) - Wednesdays
- [Job Readiness-Preparing to Apply for a New Job](#) – Thursdays
- [Maine’s Employment & Training Program Info Session](#) – 1/18
- [Navigating Hiring Process - Individuals w/a Criminal History](#) – 1/25
- [Maine CareerCenter Journey: Where Do I Start?](#) - 1/26

Federal Workshops

- [Writing Your Federal Resume](#) – 1/19
- [Interviewing for Federal Jobs](#) – 1/26

And MORE!

Workforce Training:

- [Essentials of College Planning](#)
- [FREE Digital Literacy / Computer Classes](#)
- [Job Corps](#) offers FREE Training for jobseekers ages 16 – 24
[Loring Job Corps Center](#) [Penobscot Job Corps Center](#)
- [New Ventures Maine Job & Business Classes](#)
- [SCORE’s Small Business Training Workshops](#)
- [Small Business Development Center Learning Portal](#)

Did you miss the [last newsletter](#)? Ensure you subscribe for more updates from the [Maine Department of Labor](#).